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### NMMSS Program Organizational Change

On October 1, 2010, the NMMSS program moved organizationally from the Department of Energy's Office of Health, Safety and Security (HSS) to the National Nuclear Security Administration's (NNSA) Office of Nuclear Materials Integration (NA-73). Peter Dessaulles (Department Of Energy) and Brian Horn (Nuclear Regulatory Commission) continue as NMMSS program managers and the rest of the NMMSS team remains intact. However, because of the reorganization, the NMMSS surface and overnight mailing addresses have recently been changed to reflect the new organization. **Please use the March 2011 address as seen on page 4.** Thank you again for your continued support of the NMMSS Program.

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### Below are recent changes that were been made to the NMMSS web page

1. The draft 2011 "Nuclear Materials Management & Safeguards System Working Group Charter" document has been added to the "NMMSS Working Group" link on the left side navigation pane of the NMMSS web page.
2. Training information on the NMMSS web page has been updated to include courses scheduled for 2011 & 2012. This is located on the third bullet on the main page.
3. The DOE D-23 & NRC D-24 Electronic Input Manuals have been added under the "Info" tab on the left side navigation pane of the NMMSS web page.

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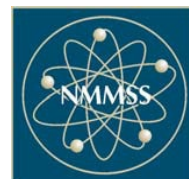
### NMMSS Training Course for NRC Licensees

NMMSS training for NRC Licensees is scheduled for September 20-22, 2011, at DOE Headquarters, in Germantown, MD. This course is designed for individuals with limited experience in NRC reporting requirements and is based on NUREG/BR-0006, Rev. 7 and NUREG/BR-0007, Rev. 6. The following topics, among others, will be included:

- Completion of data forms: transactions, inventory and material balance
- Inventory reconciliation
- Foreign Obligations reporting
- Report Products

The desired class size is 10 or less. A minimum of 6 will be required to conduct the class. You may register for the class by contacting John Ballard at 301-903-0092, or by email at [John.Ballard@hq.doe.gov](mailto:John.Ballard@hq.doe.gov). Due to security requirements entering the DOE Germantown facility, be sure to include your name, nationality, job title, facility name, address, telephone number and email address. Due to security requirements entering the DOE Germantown facility, all potential students who are not US citizens MUST register for this workshop at least 45 days prior to the instruction dates. There is no cost for this course.

***If interested, please respond by August 31, 2011***



### **Upcoming NRC NMMSS Reconciliation Workshop for NRC**

Two NRC NMMSS Reconciliation Workshops are scheduled at DOE Headquarters in Germantown, MD. (August 23-24, 2011 and October 4-5, 2011). This course is designed for individuals with limited experience in completing their annual reconciliation with NMMSS. Participants are encouraged to bring NMMSS related issues and problems they are experiencing with their facility reconciliation.

The desired class size is 12 or less. A minimum of 6 will be required to conduct the workshop. You may register for the workshop by contacting John Ballard at 301-903-0092 or by email at [john.ballard@hq.doe.gov](mailto:john.ballard@hq.doe.gov). Be sure to include your name, job title, facility name, address, telephone number and email address. Due to security requirements entering the DOE Germantown facility, all potential students who are not US citizens MUST register for this workshop at least 45 days prior to the instruction dates. There is no cost for this course.

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### **Available NMMSS Products**

The NMMSS operator has recently made the following documents available to the NMMSS Users.

**D-2:** NMMSS Directory of Reporting Identification Symbols (RIS) for Department of Energy site. This directory contains a listing of RIS's for the DOE sites which NMMSS accepts as valid as of May 2011.

**D-3:** NMMSS Directory of Reporting Identification Symbols (RIS) for Nuclear Regulatory Commission/Agreement State licensed sites. This directory contains a listing of RIS's for the licensed sites which NMMSS accepts as valid as of May 2011.

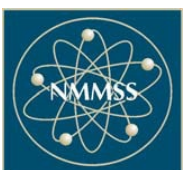
**D-15:** NMMSS Directory of Reporting Identification Symbols (RIS) for sites located outside of the United States. This directory contains a listing of RIS's for nuclear sites located outside of the United States and which NMMSS accepts as valid as of May 2011.

**D-23: Personal Computer Data Input for the Department of Energy Contractors, Effective January 1, 2012.** This directory provides formatting requirements for the reporting of nuclear material information in electronic file formats to the NMMSS operator. This is a new document that has just been finalized and released.

**D-24: Personal Computer Data Input for Nuclear Regulatory Commission Licensees, Effective January 1, 2012.** This directory provides formatting requirements for the reporting of nuclear material information in electronic file formats to the NMMSS operator. This is a new document that has just been finalized and released.

**SAMS, Version 7.0:** SAMS is a facility-based version of the Nuclear Material Management and Safeguards System (NMMSS) software maintained by the U.S. Department of Energy (DOE) and the U.S. Nuclear Regulatory Commission (NRC). The SAMS software package provides the NMMSS user the ability to input data and perform edit checks at their facility for transactions, material balance reports, and inventories. **PLEASE NOTE:** Effective January 1, 2012, Version 7.0 will be the only version of SAMS that will be accepted by the NMMSS operator.

Copies of the above items are available free of charge. Please contact Gary Hirsch at 301-903-6870, **[Gary.Hirsch@hq.doe.gov](mailto:Gary.Hirsch@hq.doe.gov)**. Requests may also be made through the NMMSS mailbox if you would like any of the above items sent to you.



### 2011 NMMSS User Meeting

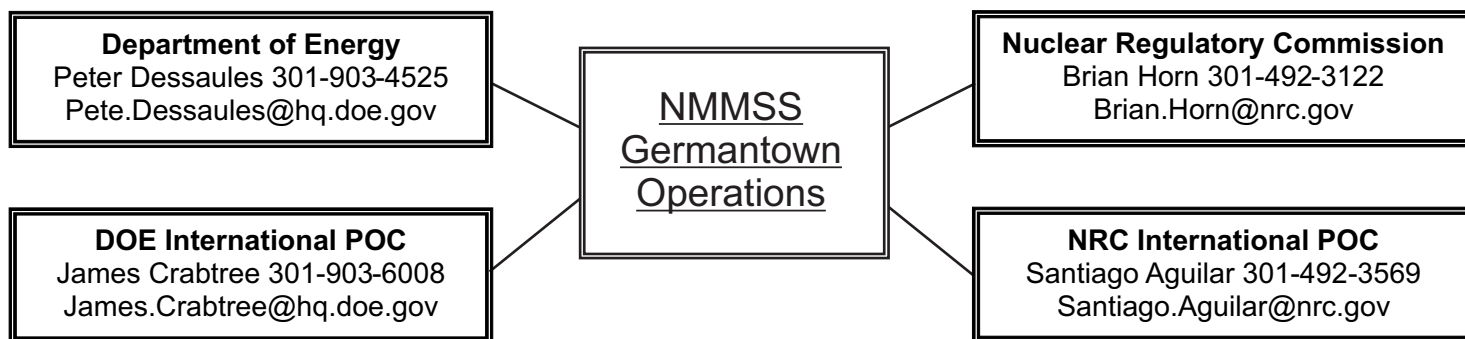
**2011 NMMSS Users meeting documents:** A list of the attendees, and copies of the presentations from the May 2011 NMMSS Users and Training Meeting are available at the NMMSS homepage. Follow this link to these items:

<http://www.hss.doe.gov/nmmss/2011nmmss/>.

**NMMSS recognitions:** At the May 2011 NMMSS Users and Training Meeting, a number of companies were recognized for their NMMSS activities. In addition, Ms. Faye Armstrong was recognized as the recipient of the NMMSS Lifetime recognition. Photographs of many of the recipients are posted on the NMMSS homepage. Follow this link to the photographs:

<http://www.hss.doe.gov/nmmss/2011nmmss/>.

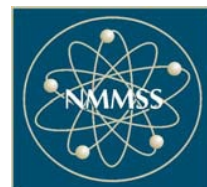
If you would like a copy place the cursor over the picture you want, right click the mouse, select "Save picture as" then designate the destination you want to save the picture to.



[www.hss.energy.gov/nmmss](http://www.hss.energy.gov/nmmss)

Telephone: 301-903-6251 Email: [NMMSS@hq.doe.gov](mailto:NMMSS@hq.doe.gov)  
Unclassified Fax: 301-903-1998• Classified Fax: 301-903-8341

NMMSS TEAM:			
Name	Title	Phone (301-903+ext.)	Email
Gary Hirsch	Team Lead	6870	<a href="mailto:Gary.Hirsch@hq.doe.gov">Gary.Hirsch@hq.doe.gov</a>
John Ballard	DOE Lead	0092	<a href="mailto:John.Ballard@hq.doe.gov">John.Ballard@hq.doe.gov</a>
Patricia Smith	NRC Lead	6860	<a href="mailto:PatriciaR.Smith@hq.doe.gov">PatriciaR.Smith@hq.doe.gov</a>
Len Myers	Special Requests	2180	<a href="mailto:Len.Myers@hq.doe.gov">Len.Myers@hq.doe.gov</a>
Mitch Hembree	Analyst	6299	<a href="mailto:Mitch.Hembree@hq.doe.gov">Mitch.Hembree@hq.doe.gov</a>
Deborah Larabay	Analyst	6148	<a href="mailto:Deborah.Larabay@hq.doe.gov">Deborah.Larabay@hq.doe.gov</a>
Mary McConnell	Analyst	6240	<a href="mailto:Mary.McConnell@hq.doe.gov">Mary.McConnell@hq.doe.gov</a>
Michael Nightingale	Analyst	1328	<a href="mailto:Michael.Nightingale@hq.doe.gov">Michael.Nightingale@hq.doe.gov</a>
Greg Perry	Analyst	3656	<a href="mailto:Gregory.Perry@hq.doe.gov">Gregory.Perry@hq.doe.gov</a>



**Transaction and Inventory Due Dates for DOE Sites**

Reporting Month	Transactions Due	Inventory Due
July 2011	August 10	August 15
August 2011	September 13	September 15
September 2011	October 13	October 15
October 2011	November 10	November 15
November 2011	December 12	December 15

NMMSS OPERATIONS
<i>HOLIDAY SCHEDULE</i>
Labor Day – Sept. 5
Columbus Day – Oct. 10
Veterans Day – Nov. 11
Thanksgiving Day – Nov. 24
Christmas – Dec 26.

**UNCLASSIFIED/OVERNIGHT SURFACE MAIL ADDRESSES - March 2011 Update**

**UNCLASSIFIED**

Xavier Ascanio  
Director, Office of Nuclear Materials Integration  
NMMSS Program, NA - 73, Germantown Building  
U.S. Department of Energy  
1000 Independence Avenue, SW  
Washington, DC 20585-1290

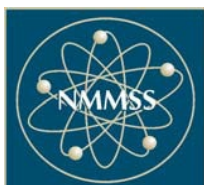
**OVERNIGHT**

Xavier Ascanio  
Director, Office of Nuclear Materials Integration  
U.S. Department of Energy  
Attn: NMMSS Program, NA - 73  
19901 Germantown Road  
Germantown, MD 20874-1207

The NMMSS classified mailing address is available on the Safeguards and Security Information Management System (SSIMS) or by calling a NMMSS analyst. Identify Xavier Ascanio as recipient and NA-73 as the organization.

**IMPORTANT:** The “DO NOT X-RAY” marking does not prevent incoming packages from being sanitized. Please package CDs in cardboard rather than plastic casings. The plastic is heated by the sanitization machine, thereby warping the disk. There is less chance of this occurring if the data is packaged in cardboard.

For information on transmitting classified data to NMMSS electronically, contact Jim Crabtree, 301-903-6008 or James.Crabtree@hq.doe.gov.



NMMSS News is sponsored by the Department of Energy (POC: Pete Dessaulles; Pete.Dessaulles@hq.doe.gov, 301-903-4525) and the Nuclear Regulatory Commission (POC: Brian Horn; Brian.Horn@nrc.gov, 301-492-3122). General comments on this publication may be made by contacting Gregory Perry; Gregory.Perry@hq.doe.gov, 301-903-3656